



Facilities User Release Form

I hereby apply for permission to sponsor an event and to use the facilities of the Maywood Public Library District for that event which will take place on _____, 20_____, between the hours of _____ m. and _____ m., approximately.

I understand that the Library and its staff will take reasonable precautions to prevent any accidents over which they have control, and will take reasonable measures to provide a safe environment for all library patrons, including attendees at the event which I propose to sponsor. In consideration of the Library's agreement to allow the use of Library facilities for this event, I agree to accept responsibility for any loss, damage, or injury to any attendee and said event that is not the result of fraud, willful injury to a person or property or the willful or negligent violation of a law by a trustee, employee, or agent of the Maywood Public Library District, and to indemnify and hold the Library harmless from any claims, demands, causes of action, or lawsuits related to any allegation of personal injury or property damage made by any person, where such claim, demand, cause of action or lawsuit is based in whole or in part upon the claimant's attendance at the event noted above.

Event Sponsor : _____

Address : _____

Phone Number : _____

Signature: _____

Please mail or fax this form to the Maywood Public Library. The Library must have payment and a completed Facilities User Release form prior to approving your room reservation.

Mail to: Maywood Public Library District
Attn: Administration
121 So. Fifth Ave.
Maywood, Il. 60153

Fax to: (708) 343-3325

Administration 2/08